



# BE AWARE

## City Power warns suppliers of fraud and corruption

City Power warns its suppliers and the public not to fall prey to syndicates who fraudulently use names and contact details of City Power officials to request quotations for the provision of goods and services.

These syndicates who pretend to be City Power employees directly contact City Power suppliers soliciting quotations to procure goods and services from our suppliers.

### What City Power DOES during request for quotations (RFQ's) process

All the RFQ's are **sourced** through **placing** of adverts on official City Power website [www.citypower.co.za](http://www.citypower.co.za) or in newspapers for universal accessibility.

Suppliers must hand deliver quotations in the RFQ box at the Tender Advice Centre, City Power Head Office in Reuven.

### What City Power DOES NOT DO during RFQ process

- City Power does not contact nor call suppliers directly during the process of requesting quotations.
- No City Power official is allowed to contact a supplier directly to request a quotation for any goods or service.
- City Power does not issue purchase orders via fax.
- City Power will not ask its suppliers to drop off a consignment of goods at any location except at its main stores on its premises, 40 Heronmere Rd Reuven.
- City Power does not issue purchase orders within a short space of time e.g. Two days.
- Purchase orders are issued within 14 (fourteen) days after closing date.

### How to distinguish between genuine City Power RFQ and fictitious RFQ's

Fraudsters send fictitious RFQ's using incorrect telephone numbers, incorrect email addresses to solicit quotations to do business with our suppliers. The purchase orders of these syndicates do not bear the signatures of designated City Power officials.

Suppliers are urged to be vigilant and to verify the authenticity of RFQ's by calling any of these numbers **011 490 7529** or **011 490 7074** or **011 490 7112** before submitting any documents, to avoid falling prey to these fraudsters.

City Power will not be held liable or responsible for loss or damage on the part of suppliers as a result of fraudulent and criminal activities.

